

Belknap County Delegation Executive Committee
January 31, 2011 at 3:00 pm
Meeting Minutes

Members Present: Frank Tilton, Don Flanders, David Russell, Alida Millham, Dennis Fields, Elaine Swinford.

Absent: Jeffrey St. Cyr.

Also Present: Norm O'Neil, HR Director.

Meeting was called to order at 3:00 PM.

The Executive Committee met to discuss the process for interviewing and appointing the County Attorney position. Mr. O'Neil stated that the deadline for receiving applications closed on 1/28/11. There were 4 candidates. Chair Millham disclosed that one of the candidates had worked with Ms. Millham husband at his law firm. Chair was wondering if she needed to recuze herself and consulted the book of ethics general court for delegates. Chair Millham read aloud. As long as there has been no personal or social relation to the candidate then it should not interfere and she would not need to recuze. Chair Millham intends to file a declaration of intent with the House of Representatives clerk indicating that there has been no interest or benefit with this particular candidate based on the code of ethics as read aloud.

Residency requirements were discussed at the 12/20/10 delegation meeting. Today's discussion was for clarification was that you needed to be a county resident. Mr. O'Neil will notify the one candidate that this was a requirement and that they would not be eligible for consideration.

There was discussion on scheduling interviews. There will be three candidates to be scheduled. Mr. O'Neil will assist in setting up the interviews. Mr. O'Neil provided interview guidelines and will mail this guide along with the resumes to all 18 delegation members as a complete package. The County will also do a background check on the candidate once they are chosen (subsequent of decision). The interviews will be done in public and with one candidate at a time. One hour will be allotted for each interview. There will be a vote by hand, only vote once.

With no further business to discuss, the meeting was adjourned at 3:34 PM.

Respectfully submitted,

Angela A. Bovill,
Administrative Assistant